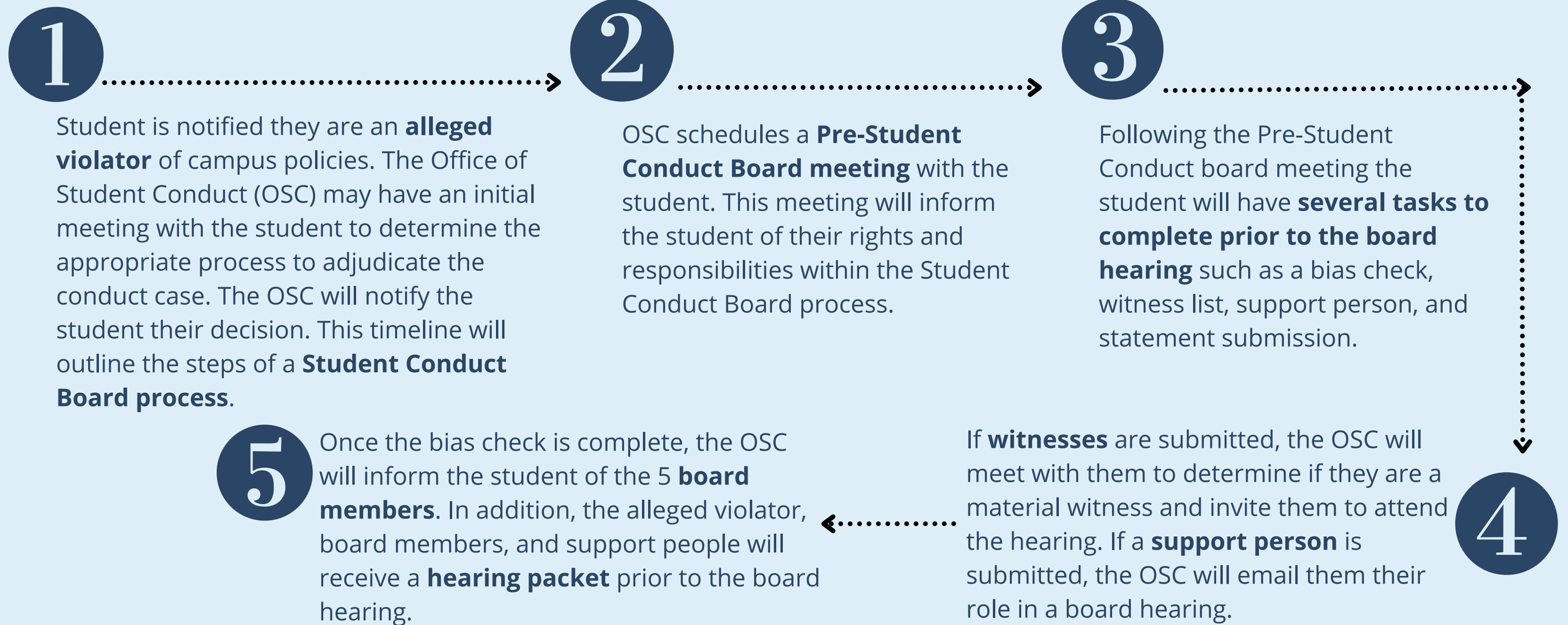




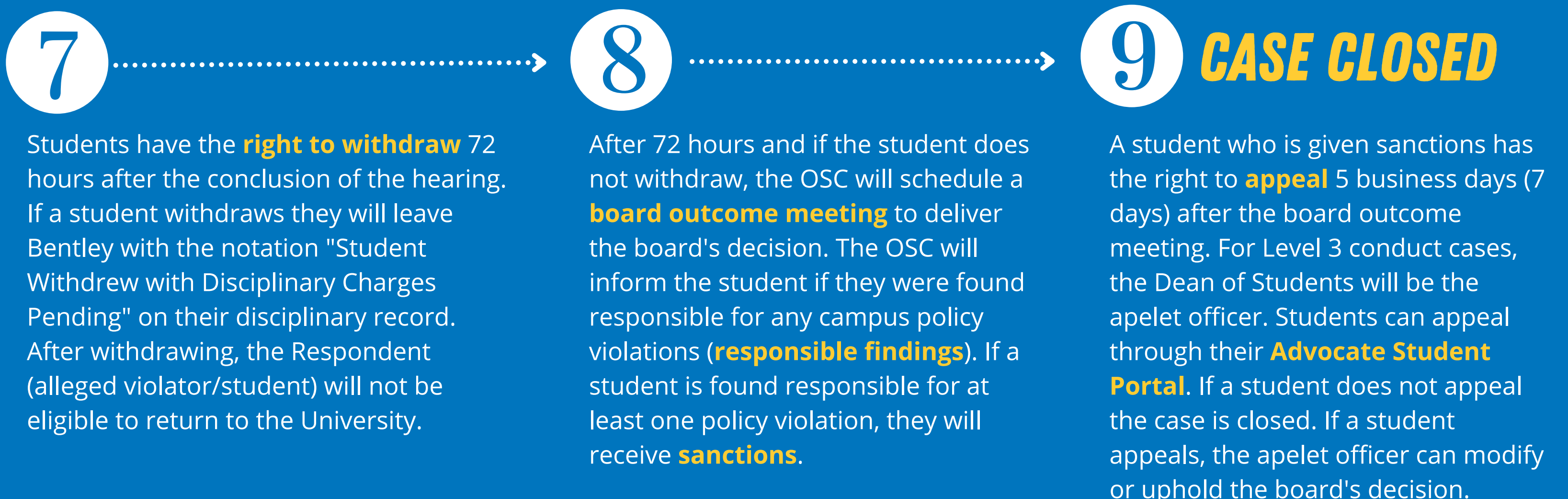
BEFORE THE HEARING



DURING THE HEARING

- 6** The Student Conduct Board hearing occurs. Conduct boards are traditionally held over zoom. The board hearing may include **all or some** of the following (due to witnesses and support people as well as other factors):
- Welcome from the Facilitator (Office of Student Conduct staff)
 - Introductions of the Student Conduct Board members, alleged violator(s), and support people
 - Review of students' rights and responsibilities within a board hearing
 - Summary of the incident
 - Alleged violator(s) opening statement
 - Questions from the Student Conduct Board members
 - Witness statement and questioning (if applicable)
 - Final statements and questions from the board and alleged violator(s)

AFTER THE HEARING





STUDENT CONDUCT BOARD TERMS

Alleged Violator/ Alleged Violations

Is a student who has allegedly violated one or more campus policy. All violations are considered alleged until the student has participated in the Student Conduct board process. Only the Student Conduct Board members can find a student responsible for campus policy violations after a board hearing. The OSC determines the alleged violations for the case based upon the incidents reports they have received.

Student Conduct Board process

The Bentley University Student Conduct Board provides an impartial evaluation of the conduct of students accused of violating University policy. These boards enforce policy through appropriate sanctions and education. A Student Conduct Board is comprised of faculty, staff, and students. Students on the board are employed as Student Conduct Assistants within the Office of Student Conduct. Faculty and Staff members of the Student Conduct Board are appointed by the Office of Student Conduct.

Pre-Student Conduct Board Meeting

The OSC staff will meet with all alleged violators separately (if multiple) to educate them about the board process and answer any questions. The OSC will talk to the alleged violator(s) about the alleged violation(s), witnesses, support person, statements, bias check, scheduling the board, the students' rights and responsibilities within the process, and answer any questions.

Witness

A witness is anyone who was present during the incident. Character witnesses are not allowed, only material witnesses. Both alleged violator(s) and the OSC have the right to request witnesses. The OSC will determine who qualifies as a witness and meet with all witnesses prior to the board. Witnesses can make a statement and answer questions from the board. They do not get access to any materials related to the conduct case.

Support Person

This is a person designated by the alleged violator(s) to support them through the conduct process. They cannot speak in the board hearing. They can privately meet with the student they are supporting at anytime during the hearing. They have full access to all materials related to the conduct case. They can attend any meeting related to the conduct board process.

Hearing Packet

A hearing packet may consist of University Police reports, Residential Center reports, other incident reports, statements from alleged violator(s), media related to the incident, and any other supporting documents related to the conduct case.

Board Members

These are the decision makers in a Student Conduct Board hearing. They consist of students, Faculty, and Staff. 3 to 5 Faculty, Staff and students will serve on a board. They make decision based upon a preponderance of evidence.

Board Outcome Meeting

This is when the OSC staff meet with the alleged violator(s) to deliver the decision of the board hearing. The OSC staff will inform the student of any responsible findings and sanctions. Support Person can attend.

For additional information about the Student Conduct Board process:

<https://www.bentley.edu/offices/student-affairs/student-conduct-board-process>



STUDENT CONDUCT BOARD TERMS

Sanctions

Sanctions are imposed when a student is found responsible for any campus policy violation. Students can review the [Bentley Student Handbook](#) for more information about sanctions.

Appeal

Students can appeal for 3 reasons: There has been a failure of fair process; there is new, relevant information that was unavailable at the time of the hearing; and/or the sanctions impose an undue hardship. The student has 5 business days from the board outcome meeting to appeal. The appeals process is the final step a student may make in the conduct system. The decision rendered as to whether or not an appeal will be granted is final. If an appeal is denied, the student cannot appeal the decision for that case again. The student will be notified within a reasonable amount of time as to whether or not an appeal is granted.

Advocate Student Portal

A student can access the Advocate Student Portal [HERE](#). A student can view information about any conduct cases, review their conduct history, appeal conduct decisions, and much more.

Responsible Findings

If the Student Conduct Board finds a student responsible for an alleged campus policy violation it becomes a responsible finding. This is now officially on the student's conduct record.

Tasks to complete before a board hearing

These are the tasks a student needs to complete prior to a board hearing: Bias and concern check; submit a support person (optional); submit witnesses (optional); provide a written statement to the board (optional), and review all conduct board materials provided to the student ([Conduct Website](#) and [Bentley Student Handbook](#)).

Respondent Right to Withdraw:

At any time up until three (3) days after the Student Conduct Board Hearing, the Respondent has the right to withdraw as a student from Bentley University. In such a case, the Respondent will leave the University with the notation "Student Withdrew with Disciplinary Charges Pending" on their disciplinary record. After withdrawing, the Respondent will not be eligible to return to the University. A Respondent's withdrawal will end the Adjudication Process for that report. On the fourth (4th) day after the Hearing, the Respondent will no longer be allowed to withdraw, as the pending decision from the panel and disciplinary action will determine their status with the University. Under certain circumstances, and at the discretion of the Panel, the time period for the Respondent to withdraw may be extended if a supplemental fact-finding investigation has been requested by the Panel. In that case, the Respondent's right to withdraw would expire three (3) days after any subsequent Panel Hearing is held, or after notice that a subsequent Panel Hearing will not be scheduled.

For additional information about the Student Conduct Board process:

<https://www.bentley.edu/offices/student-affairs/student-conduct-board-process>